

Access agreement for teaching



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Public

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1. Scope

This document contains the form that must be completed by End Users who intend using data obtained from the UK Data Archive/UK Data Service for teaching purposes.

2. Definition of terms

End User Licence: the licence that is agreed to when a user registers with the UK Data Service.

Data Team: in relation to a particular data collection, the registrar, the relevant data service providers, and (to the extent that the Special Conditions and/or metadata specific to a particular data collection expressly provide) the service funders, data collection funders and/or original data creators or depositors.

Data service provider: the persons or organisations that directly provide you with the data collections (on behalf of the service funder). The data service provider for a particular data collection is identified in the Special Conditions and/or metadata applicable to that data collection;

Service funder: the persons or organisations that fund the data service provider as defined above. The service funder for a particular data collection is identified in the Special Conditions and/or metadata applicable to that data collection;

Data collection funder: the persons or organisations that funded the collection and/or creation of the data collections. The data collection funder for a particular data collection is identified in the Special Conditions and/or metadata applicable to that data collection;

Original data creator or depositor: the persons or organisations that originally collected, created or deposited the materials making up the data collections and/or who own the intellectual property rights in the data collections. The original data creator or depositor for a particular data collection is identified in the Special Conditions and/or metadata applicable to that data collection;

Registrar: the person or organisation responsible for the system that registers End Users and issues them with End User licence (being the University of Essex);

Special Conditions: any further conditions applicable to the use of one or more data collections by an End User, as notified to the End User in accordance with paragraph 5 of the End User Licence.

Metadata: any additional or bibliographic information about one or more of the data collections, as notified to the End User from time to time. Metadata may be supplied by electronic means.

Usage number: the number given to the project which the user initially registered. Users can find the usage number by logging on to their accounts via the UK Data Service website.

3. Access agreement for teaching

This agreement is made between you and the University of Essex (also referred to as the "registrar") and the service funders in order to provide you with the right to use the data collections listed in the Schedule below and provided via the UK Data Service and the UK Data Archive, according to the terms below. The definitions that apply to this agreement are appended below.

The signed agreement must be returned by email (if scanned), fax or post to:

Email: Helpdesk (help@ukdataservice.ac.uk)

Fax: +44 (0)1206 872003

Post: Helpdesk
UK Data Service
UK Data Archive
University of Essex
Wivenhoe Park
Colchester, Essex CO4 3SQ, UK.

All material supplied via the UK Data Service/UK Data Archive is protected by copyright and other intellectual property rights, and duplication or sale of all or part of any of the Data Collection is not permitted outside the conditions set out in clause 2 below:

I agree to the following conditions of use in consideration of the data collections being made available to me through the various contributions of each member of the Data Team:

1. To use the data collections only in accordance with this Agreement and to notify promptly the registrar and the data service provider of any breach of its terms in writing or of any infringements of the data collections of which I become aware.
2. To use and to make personal copies of any part of the data collections listed in the schedule only for the purposes of not-for-profit research or teaching or personal educational development.
3. To preserve at all times the confidentiality of information pertaining to individuals and/or households in the data collections where the information is not in the public domain. Not to use the data to attempt to obtain or derive information relating specifically to an identifiable individual or household, nor to claim to have obtained or derived such information. In addition, to preserve the confidentiality of information about, or supplied by, organisations recorded in the data collections. This includes the use or attempt to use the data collections to compromise or otherwise infringe the confidentiality of individuals, households or organisations.
4. Should I wish to publish any work based in whole or in part on the Data Collection to

acknowledge the original data creators, depositors or copyright holders, the funders of the Data Collections (if different) and the UK Data Service/UK Data Archive, and to acknowledge Crown Copyright where appropriate. Any publication, whether printed, electronic or broadcast, based wholly or in part on these materials should carry a statement that the original data creators, depositors or copyright holders, the funders of the Data Collections (if different) and the UK Data Service/UK Data Archive bear no responsibility for their further analysis or interpretation.

5. Not to give access to the data collections, in whole or in part, to any other persons not listed on the attached schedule.
6. That data placed on any shared areas, including websites or virtual learning environments (VLE) such as Moodle or Blackboard, can only be used for teaching purposes and must be restricted to registered users or to users who have signed this Access Agreement.
7. To remove data from any shared areas and VLEs when the data are no longer required.

Details of the registered End User who has entered into an End User Licence and who is supervising the students/trainees whose signatures appear below.

	Details
Name (in capitals)	
Institution	
Signature	

3.1 Schedule

Project Number	Title

Study Number	Title

3.2 Details of the students/trainees:

Name (in capitals)	Signature	Date

Name (in capitals)	Signature	Date

www.ukdataservice.ac.uk

help@ukdataservice.ac.uk

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