

Special Licence: Additional researcher

Please complete this form for each research team member listed in section 1.2 of the project application form.

Please note: The generic details of the project are contained in the Special Licence Application form. Additional researchers are expected to comply with applicable fields there including data used on the project and protection of confidentiality in outputs.

UK Data Service project number	999999
Project title <i>This should be the same as on the Special Licence application form</i>	Teaching Market in England – 2021
First name(s)	Marina
Surname	Gonzales
Institution/Organisation	John Smith Research Institute
Institution/Organisation address	1 The Street, The Town United Kingdom
Telephone number	01235 456789
Email <i>This must be the email address associated with your UK Data Service user account</i>	marina.gonzales@jsmith.co.uk
Location of access <i>Please state the site of access. Include the address of where the data will be hosted and stored, including your organisation/institution name</i>	Data will be accessed from and stored at the JSRI office: 1 The Street, The Town, United Kingdom
Measures in place to protect the data <i>Refer to section 4.1.1 (page 8) of the Research data handling and security guide for users when completing this section.</i>	The data will be stored on an institutional network drive, in project specific folders with access restricted to the research team. Access to the network is via a user-name and password to which only I have access, with access from computer terminals onsite at the JSRI offices. I work in an office shared with two other members of staff who cannot see my screen and the office is locked when not in use. The data will only be accessed

	from my institutional premises. Data will be securely removed from the network drive at the end of the project and confirmed directly with the UK Data Service.
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Please note: Home working access is available for some Special Licence data, see [Special Licence home working arrangements](#), and the list of studies approved for home working access. If home working access is required, complete the Appendix of the Special Licence User Agreement.

EXAMPLE