

## UKDS Online Workshops: Social data and the third sector: skills, tools and evidence

### Workshop 2. Data skills: What are survey data?

#### Handout 1 – Registering with the UK Data Service

In Workshop 2 and Workshop 3 we will be using Nesstar to explore survey data. Nesstar is an online tool provided by the UK Data Service for exploring and accessing to a wide variety of datasets. All visitors to Nesstar can browse study metadata, variable frequencies and use the simple and advanced search options. However, if you are a registered user you can also create simple online cross-tabulations, produce graphs, and download subsets of variables in a variety of formats.

#### Task:

- 1) Register for the UK Data Service
- 2) Check you are able to log in

The UK Data service has different ways of registering depending on where you work/why you are applying for access to data.

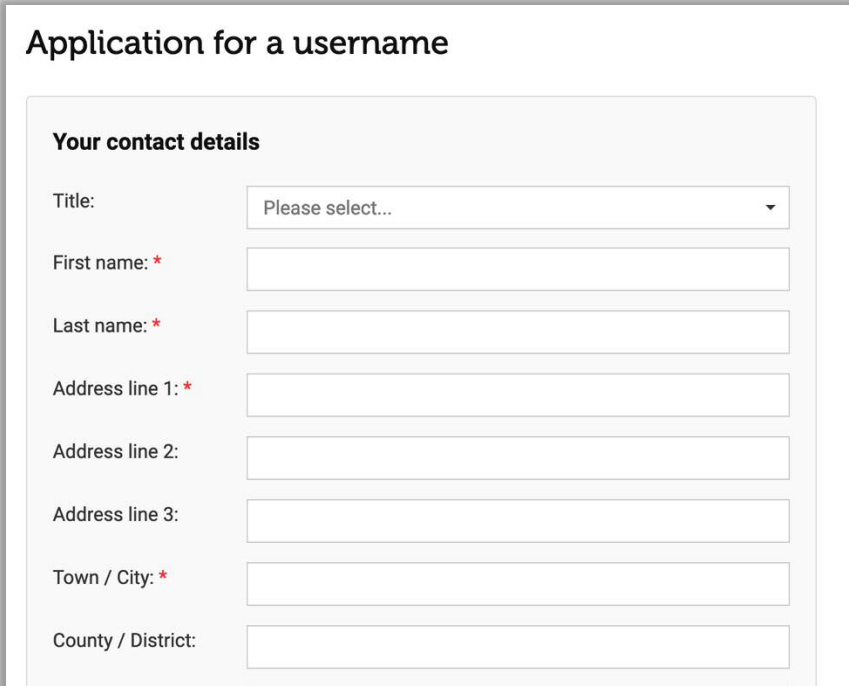
See: <https://www.ukdataservice.ac.uk/get-data/how-to-access/registration/otherukusers.aspx>

#### Users from the third sector:

If your organisation is not part of the UK Access Management Federation (UKAMF), e.g. you work in local government, for a charity or you are a personal user, you will need to apply for a username using the following form:

#### Apply for a username

1. Complete the form found here:  
<https://beta.ukdataservice.ac.uk/myaccount/credentials>
2. Wait for a username to be emailed to you (*this may take a few days*).
3. Check you are able to login (see below).



**Application for a username**

**Your contact details**

Title:

First name: \*

Last name: \*

Address line 1: \*

Address line 2:

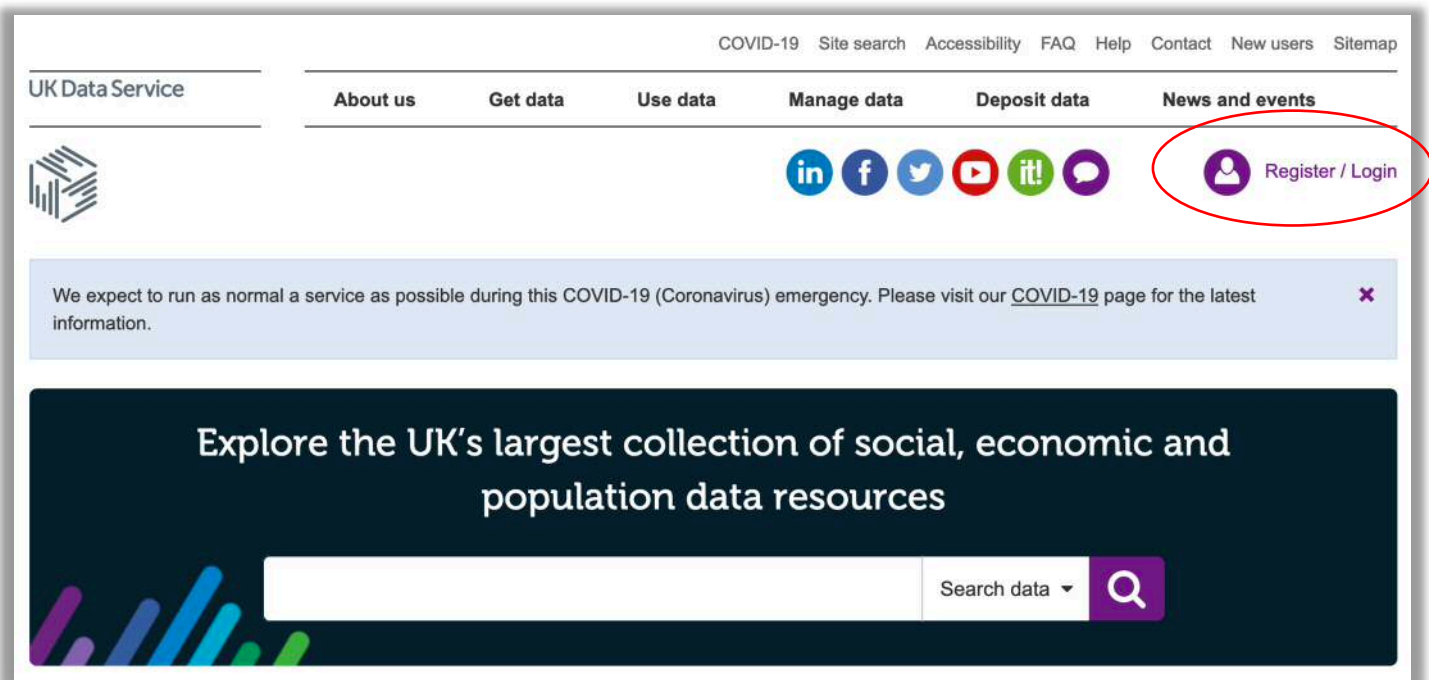
Address line 3:

Town / City: \*

County / District:

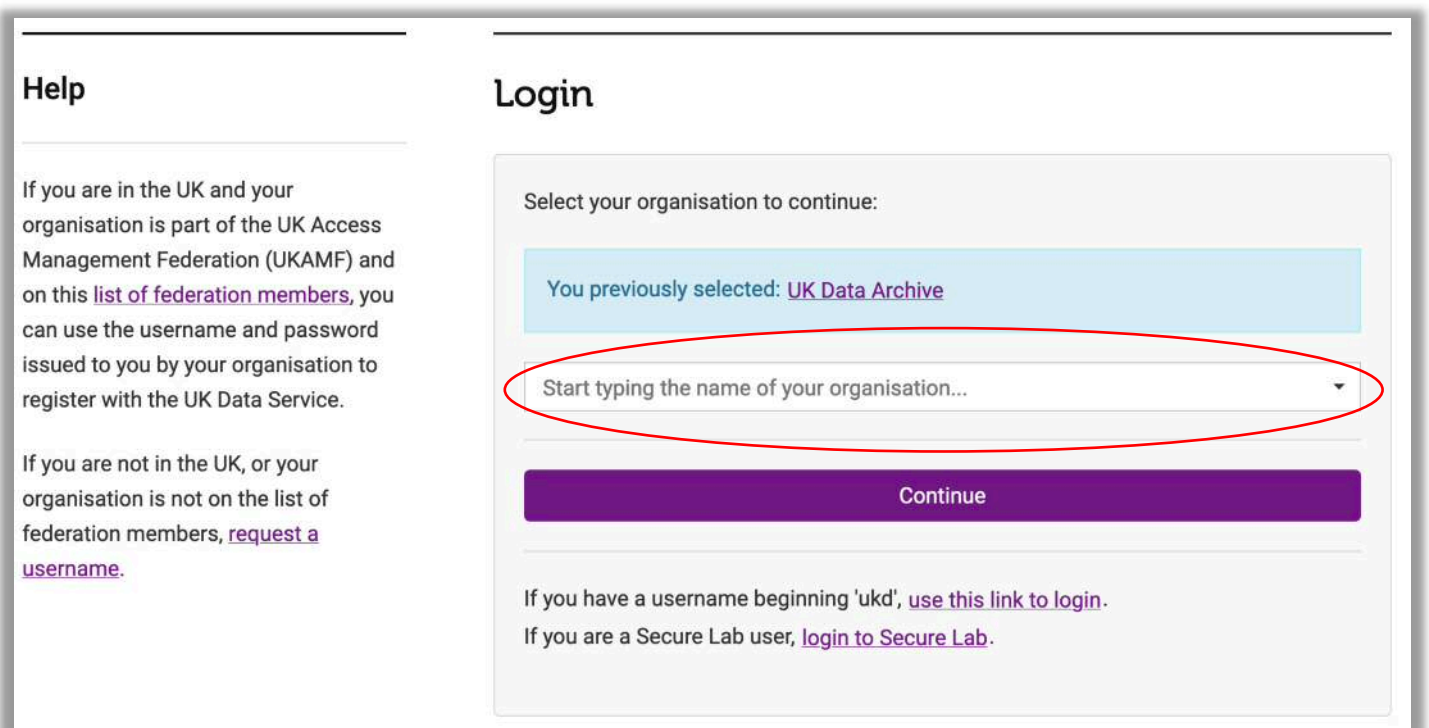
## Login to the UK Data Service

1. From the UK Data Service homepage select *Register/Login* from the top right hand corner.



The screenshot shows the UK Data Service homepage. At the top right, there are links for COVID-19, Site search, Accessibility, FAQ, Help, Contact, New users, and Sitemap. Below these are navigation links: About us, Get data, Use data, Manage data, Deposit data, and News and events. The 'Register / Login' link is circled in red. Below the navigation is a social media bar with icons for LinkedIn, Facebook, Twitter, YouTube, and i! Below that is a blue banner with the text: 'We expect to run as normal a service as possible during this COVID-19 (Coronavirus) emergency. Please visit our [COVID-19](#) page for the latest information.' Below the banner is a dark blue section with the text: 'Explore the UK's largest collection of social, economic and population data resources'. At the bottom of this section is a search bar with the text 'Search data' and a magnifying glass icon.

2. Select your institution from the dropdown box in the login page
  - If you applied for a user name from the UK Data Service, select *UK Data Archive*
  - Select *Continue*
  - NB. You will not be able to complete the next step until you have your username



The screenshot shows the UK Data Service login page. On the left is a 'Help' section with text: 'If you are in the UK and your organisation is part of the UK Access Management Federation (UKAMF) and on this [list of federation members](#), you can use the username and password issued to you by your organisation to register with the UK Data Service.' Below this is text: 'If you are not in the UK, or your organisation is not on the list of federation members, [request a username](#).' On the right is the 'Login' section. It starts with the text: 'Select your organisation to continue:'. Below this is a light blue box with the text: 'You previously selected: [UK Data Archive](#)'. Below that is a dropdown menu with the text: 'Start typing the name of your organisation...'. The dropdown menu is circled in red. Below the dropdown menu is a purple button with the text: 'Continue'. Below the button is text: 'If you have a username beginning 'ukd', [use this link to login](#).' Below that is text: 'If you are a Secure Lab user, [login to Secure Lab](#).'

3. Login following your organisations login, or the UK Data Archive Identity Provider
  - For example:

4. You should be taken to *My Account* on the UK Data Service website.
  - You are now logged in.

For help with registration, contact the UK Data Service Helpdesk.

See: <https://beta.ukdataservice.ac.uk/help?id=registration>

Or [help@ukdataservice.ac.uk](mailto:help@ukdataservice.ac.uk)