

Supporting civil society organisations to deliver insights and impact from data: an ESRC and UK Data Service workshop

17 Oct 2017, The Studio, Manchester

Please write no more than one side of A4 only. Thank you.

Organisation name:

Session 1: A question of data: what data do you collect and need?

Session leader: Louise Corti, UK Data Archive

Content: This session will focus on the types of data that organisations collect themselves, identifying any 'pain points' in collecting, handling, managing or collating data. We want to look at the tools you use and whether you have capacity to utilise your data (or other sources of data) for evaluation and reporting. We will use facilitated small group discussions to illuminate gaps and needs.

Q1.1 What kinds of data does your organisation store, and in what formats, e.g. paper records, excel sheets, databases and so on.

Q1.2 Do you feel your organisation has adequate capacity and skills to manage these data? For example in areas like data input, ease of running queries for reporting, security, back up and storage.

Q1.3 Do you ever share your data with other organisations? If yes, please give an example.

Session 2: Ethical frameworks and governance

Session leader: Kate Powis, UK Data Service

Content: In this session we will discuss, in a round table format, ethical issues encountered and/or successfully dealt with in your own organisation. We will discuss under what circumstances data can be shared amongst civil society organisations using data sharing agreements to help foster collaboration. In identifying 'risk' and 'harm' from a data sharing perspective, we will examine disclosure risk vs. social benefits. Who are the morally relevant participants?

Q2.1 Describe a key ethical challenge or dilemma you have faced, or are facing.

Q2.2 Who were/are your stakeholders and what were/are their ethical concerns.

Q2.3 Did/do you have a plan of action/how did you handle the situation? Consider the harms and benefits for stakeholders, and also how *likely* these are

Q2.4 What are your reflections on lessons learned, for example, would you do anything differently if a similar situation arose?

Afternoon workshop

Workshop lead: Alasdair Rutherford

Please bring along one example of an infographic you have produced or one that you would like to create for your own organisation.

While we will have training data for you to work through in our guided session, if you wanted to bring along any data, please do so! Please keep it simple, and ensure it is not disclosive.

For the hands on part you will need to install Tableau Public before you come. Please let us know, in advance, if you are having any trouble. Mail comms@essex.ac.uk

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Instructions: Downloading Tableau Public

To participate in our afternoon session, which involves trying out some data visualisation, then you will need to install Tableau Public on your laptop in advance.

In order to download Tableau, you should visit: <https://public.tableau.com/s/>

You will need to enter your email address, and then click on “Download the App”. It’s a relatively large file and will take a couple of minutes to download. Once it has downloaded, you can double-click the file to run it, which will install Tableau on your computer. You will need administrator privileges on your computer in order to install the software, so you may have to speak to your IT Support.

The latest version is Tableau Public 10.4, but if you have an earlier version already installed that will be fine.

Tableau Public is a free version of Tableau Desktop. The main limitation of the free version is that it has more restricted options for saving visualisations. But it is a really useful tool for getting started in data viz, and will help you better explore your data.